



North Carolina Board of Licensed Professional Counselors

P.O. Box 1369 • Garner, North Carolina 27529-1369

Phone (919) 661-0820

Fax (919) 779-5642

Biennial Renewal & Request for Continuing Education Activities Approval

First/Middle/Last Name: _____ LICENSE Number: _____

Home Address: _____ First Licensed: _____

City/State/Zip: _____ License Expires: _____

NPI Number: _____

Home Phone: _____

Cell Phone: _____

Home Email: _____

Work Place: _____

Work Address: _____

Work Phone: _____

Work Fax: _____

Work Email: _____

Send Newsletters or Board Information via: Email US Mail

Please make corrections to any personal information on this form

List all Continuing Education for the past two years per the Renewal Guidelines. The Renewal Guidelines can be found on the Board web site at www.ncblpc.org. If you need a hard copy mailed to you, please call the Board Office at 919/661-0820.

Completion of this form is REQUIRED for renewal (Refer to the back of this form for additional information.)

Ethics (Y,N)	Date(s)	Description/Title of Activity	Name of Provider	Content Area (see back of form)	Contact Hours	Approved (Board use only)
		Continue on separate sheet if necessary				

Renewal Fee : \$100.00

Late Fee: additional \$25.00

Hours on this form _____

Hours on additional forms _____

Total Hours _____

I do hereby certify that the continuing education activities listed above and on any following pages (if attached) are a true and accurate account of the renewal activities in which I was engaged during this renewal period:

Signature of LPC _____ License # _____ Date _____

- **Renewal Forms and appropriate documentation must be received in the Board's office on or before JUNE 20TH of your renewal year.**
- **Appropriate Documentation for all Renewal Activities must accompany this Renewal Form.**
- **A signed Ethics Attestation Statement must accompany this renewal form.**
- **Mail all Renewal Forms and appropriate documentation to the NCBLPC Board Office at: NCBLPC, PO Box 1369, Garner, NC 27529.**