



**National Counselor Examination (NCE)  
National Clinical Mental Health Counseling Examination (NCMHCE)  
State Specific Insert  
for North Carolina Licensure Candidates**

**\*\*This is a supplement to the NCE/NCMHCE Combo Candidate Handbook. You can download the handbook from the NBCC Web site at [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap)\*\***

### CONTACT INFORMATION

All questions and requests for information about North Carolina licensure should be directed to:

North Carolina Board of Licensed Professional Counselors  
PO Box 1369  
Garner, NC 27529-1369  
Phone: 919-661-0820  
Fax: 919-779-5642  
Web site: [www.NCBLPC.org](http://www.NCBLPC.org)

All questions and requests for information about the North Carolina licensure examination program should be directed to:

NBCC Examination Dept.  
3 Terrace Way  
Greensboro, NC 27403  
Phone: 336-547-0607  
Fax: 336-547-0017  
Web site: [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap)

### ELIGIBILITY REQUIREMENTS

Candidates should send the Licensure Examination Registration Form, examination fee (\$145), and a copy of their transcript showing conferral of a graduate degree in counseling to NBCC. The transcript must also include the candidate's name or social security number, as well as, the school name. Candidates can choose to take the NCE or NCMHCE.

### REGISTRATION DEADLINES

Registration forms must be received by the NBCC Examination Dept. in time to process before a testing period. Allow approximately 1-2 weeks processing time once received at NBCC. The fees are good for 6 months. Candidates can submit registration materials described above at anytime but be aware that space is limited.

### TESTING SCHEDULE

Testing is normally the first full week of each month, Monday thru Saturday at 9:00am and 1:30pm, with four hours allowed for the exam. However, only certain sites offer Saturday testing; candidates should contact AMP for particular locations and dates. Candidates are scheduled on a first-come, first-served basis. There are two testing locations in North Carolina, however, you are able to test at any of the over 150 AMP assessment centers across the U.S. The two sites in North Carolina are Charlotte and Raleigh.

Examination schedule for 2007 & 2008:

❖ November '07	11/05 – 11/09
❖ December '07	12/03 – 12/07
❖ January '08	01/07 – 01/12
❖ February '08	02/04 – 02/09
❖ March '08	03/03 – 03/08
❖ April '08	03/31 – 04/05
❖ May '08	05/05 – 05/10
❖ June '08	06/09 – 06/14
❖ July '08	07/07 – 07/12
❖ August '08	08/04 – 08/09
❖ September '08	09/08 – 09/13
❖ October '08	10/06 – 10/11
❖ November '08	11/03 – 11/08
❖ December '08	12/01 – 12/06

Exam dates should be scheduled by the candidate through AMP's Web site or by calling AMP's toll-free customer service line **after receiving confirmation from NBCC.**

AMP Phone number: 888-519-9901  
AMP Web site: [www.goAMP.com](http://www.goAMP.com)

### RE-REGISTRATION

Candidates who fail the exam will have to wait at least 3 months from their test date before they can retest. The actual retest date will depend on the monthly testing schedule and site availability. Candidates will need to send a new registration form and examination fee (\$145).

### SPECIAL ACCOMMODATIONS

Candidates should request special accommodations by completing the form in the Candidate Handbook and submitting it with their Licensure Examination Registration Form. Supporting documentation from a qualified professional is also required. Special Accommodation approvals are good for one year. After one year, candidates will need to submit a new request. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

### AFTER PASSING THE EXAM

Once you have successfully passed the NCE or NCMHCE, please contact the North Carolina Board of Licensed Professional Counselors for further information. If you have questions about the North Carolina licensure process, please contact the North Carolina Board of Licensed Professional Counselors for information.